

Annex C

Example of Sign Over document

I (name of Defendant.....) acknowledge that the Petty Debt proceedings brought against me by (name of Plaintiff.....) for the recovery of £..... and for which I was summoned to appear before the Magistrate's court on (date.....) is being adjourned until (Date.....) (or sine die).

I understand and agree that failure to pay the agreed amounts owed to will result in judgment with costs being sought against me for the outstanding balance, without further notice to me.

Signed Date

Witness Date